

**SCOTTSDALE AIRPORT  
ADVISORY COMMISSION  
PUBLIC MEETING  
AVIATION BUSINESS CENTER CONFERENCE ROOM  
15041 NORTH AIRPORT DRIVE, SCOTTSDALE, AZ**

**MARCH 8, 2006**

**MINUTES**

**PRESENT:** Donald Maxwell, Chairman  
Fred Madanick, Vice Chairman  
Sean Asmus  
Tom Guilfooy  
Mike Osborne  
Lois Yates

**ABSENT:** Leonard Tinnan

**STAFF:** Scott Gray, Aviation Director  
Chris Read, Assistant Aviation Director  
Matt Johnson, Administration Specialist  
Mary O'Connor, Transportation General Manager

**CALL TO ORDER**

Chairman Maxwell called the meeting to order at 6:01 p.m.

**ROLL CALL**

A roll call confirmed the presence of Commissioners as noted above.

**PUBLIC COMMENT**

None.

**MINUTES**

Commissioner Osborne moved to approve the minutes of the February 8, 2006 meeting. Commissioner Yates seconded the motion, which carried unanimously by a vote of six (6) to zero (0).

**AERONAUTICAL BUSINESS PERMITS**

None.

**GENERAL BUSINESS**

**Discuss Proposed Changes to the Airport Rules and Regulations Regarding Aircraft Parking**

Mr. Chris Read, Assistant Aviation Director, noted that this item is before the Commission for the fourth time. Staff drafted new wording for the proposed rule change, which was included in the packet with additional public responses.

A discussion ensued. Mr. Read explained that staff focused on the concept of visual airworthiness in drafting the current proposed wording. Mr. Scott Gray, Aviation Director, noted that Section "D" is the only information staff added. The revocation process is codified in Chapter 5.

Chairman Maxwell noted that the City's current practice is never to terminate a lease, with the exception of the tenant's failure to pay. He observed that tenants are starting to pay attention and are working to improve the appearance of aircraft. The proposed rule would give tenants a chance to correct the situation. Commissioner Guilfoxy expressed opposition to creating another rule.

Mr. Gray agreed that current leases could be revoked. However, the language of the proposed new rule is specific in terms of what is acceptable, which makes it easier for staff to enforce the rules fairly. He advised that staff intend to bring this matter to the next meeting as an action item.

## **OPERATIONS/ENFORCEMENT UPDATE**

### **Airport Operations Enforcement Update for February 2006**

Mr. Read advised Commissioners that the February 2006 operations update is included in the packets.

## **MEETING SCHEDULE**

### **Review/Modify 2006 Meeting Schedule**

Mr. Gray advised the Commission that a joint special meeting is scheduled for March 18 at 9:00 a.m. Staff is working on the agenda, which will be forwarded to Commissioners shortly. The three City Council Subcommittee members have confirmed their attendance.

## **PUBLIC COMMENT**

None.

## **DIRECTORS REPORT**

Noting that this topic will likely be discussed in greater detail at the joint special meeting, Mr. Gray noted that general characteristics, but not specific details, of RFPs can be discussed before they are issued. Several RFPs are expected to be issued soon.

Staff hopes to be in the new office facilities by the next regular meeting. The building across the street is partially dismantled. The project should be completed within the next three weeks.

Mr. Gray introduced the recently completed Airport User Training video, which will be mandatory viewing for tenants. Airport staff and Channel 11 produced the video. Mr. Matt Johnson, Administration Specialist, was heavily involved in the production.

The Commission then viewed the video, whereupon discussion ensued regarding the video and how it will be utilized. Mr. Gray noted that this video is for Airport users. Staff hopes to produce a second video for the general public. Users will be required to answer a quiz after viewing the video. Failure to complete this requirement by the deadline would result in a hearing for permanent revocation.

Mr. Gray commented that the beginning and ending portions of the video still have to be produced. These portions of the video will contain further detailed instruction and reference materials. The video and quiz will be posted on the Airport website.

### **ITEMS FROM THE COMMISSION**

Commissioner Yates inquired as to how the strategic plan for the Airpark will impact the Airport. Ms. Mary O'Connor, Transportation General Manager, spoke of the Airpark articulation element in the Transportation Master Plan. Planning and Development staff is preparing to consider zoning and other issues as they relate to the Transportation Master Plan. The Airport Commission will be involved when work begins on the Airpark articulation element.

In response to a question by Commissioner Guilfoy, Mr. Gray reported that Landmark and the City Attorney's office are working on paperwork for the Corporate Jets acquisition. Landmark will appear before the Commission when the process is complete in order to apply for permits.

### **ADJOURNMENT**

With no further business to discuss, being duly moved and seconded, the regular meeting of the Scottsdale Airport Advisory Commission adjourned at 6:42 p.m.

Respectfully submitted,

A/V Tronics, Inc.